

## BOOK BUILDING GUIDELINE

### ● BOOK BUILDING PROCESS (General)

- Investor shall have an **Investor ID No.** and **Trading Account** in order to participate in the Book Building.
- Investors participating in Book Building shall fill in the **Book Building Form** by selecting a single price within price range of the equity securities in the Disclosure Document and quantities of equity securities intended for Subscription after the completion of the Book Building stage.
- Investors who participate in Book Building shall make a **10% deposit of the subscription amount.**
- After the completion of Book Building, Issuer (ACLEDA), with assistance of Underwriter (YSC), determines an Offering Price of the equity securities and prepare the list of Successful and Unsuccessful Investors in the Book Building. Successful Investors in the Book Building refer to investors who have quoted the prices higher or equal to Offering Price.

<b>Book Building Period*</b>	<b>March 3<sup>rd</sup>, 2020 – March 14<sup>th</sup>, 2020 (from Monday to Saturday)</b>
<b>Book Building Reserved Shares</b>	<b>4,375,696 shares</b>
<b>Minimum Subscription Quantity</b>	<b>100 shares</b> (If investor subscribes more than a minimum amount, the subscription shall be the minimum plus a multiple of 10 units of equity securities)
<b>Book Building Price Range</b>	<b>KHR 15,000 – KHR 17,400</b>
<b>Tick Price</b>	<b>KHR 100</b>

### ● HOW TO PARTICIPATE

#### 1. Complete the Book Building Application Form:

- a. Complete the Book Building Application Form at our Selling Agents' premises.
- b. Attach Bank deposit/Transfer slip with the Book Building Application Form and submit it to the Selling Agents listed in the Appendix.

#### 2. 10% Deposit for Booking Building:

- a. Deposit 10% of the subscription amount (Quantity x Quoted Price) either in KHR or USD into below accounts at ACLEDA Bank Plc.:

Account Name	:	ACLEDA Bank – Book Building
Account No. (KHR)	:	0001-03-571769-1-4
SWIFT Code	:	ACLBKHP

- b. Provide **Investor Name and Trading Account Number** to the bank to put as deposit/transfer memo.
- c. Put the deposit/transfer purpose as **“ACLEDA IPO”**
- d. All Book Building Deposit, inclusive of overseas transfer, shall arrive the Book Building account before 5pm (Cambodia time: UTC+07:00) on the last day of the Book Building.
- e. Oversea Inward Transfer Fee: 0.10%, minimum USD 10.00 or KHR 40,000.

### ● BOOK BUILDING RESULT & REFUND

- Announcement Date and Media: **March 20<sup>th</sup>, 2020**
- Refund will be made as soon as possible after the approval on the Book Building result by the SECC and in the same currency as deposited.

*\* The above timeline is subject to change depending on the approval process of the relevant regulators.*

# SUBSCRIPTION GUIDELINE

## ● SUBSCRIPTION PROCESS (General)

- Investor shall have an Investor ID and a Trading Account.
- At a price determined through Book Building, investors shall submit the Subscription Application Form and deposit 100% of the subscription amount.
- Successful Investors in the Book Building can subscribe more equity securities than the quantities filled in the Book Building form by making additional deposit to add up to 100% of the subscription amount.
- Unsuccessful investors in the Book Building can participate in the Subscription by making additional deposit to add up to 100% of the subscription amount.
- Investors, who did not participate in the Book-Building, can participate in the subscription by making a deposit 100% of subscription amount.

<b>Subscription Period*</b>	<b>March 23<sup>rd</sup>, 2020 – April 4<sup>th</sup>, 2020 (from Monday to Saturday)</b>
<b>Subscription Reserved Shares**</b>	<b>From 4,375,695 shares to 17,502,781 shares</b>
<b>Minimum Subscription Quantity</b>	<b>1 share</b> (If investor subscribes more than a minimum amount, the subscription shall be the minimum plus a multiple of 1 unit of equity securities)
<b>Offering Price</b>	<b>To be determined based on the results of Book Building</b>

## ● HOW TO PARTICIPATE

### 1. Complete the Subscription Application Form:

- a. Complete the Subscription Application Form at our Selling Agents' premises
- b. Attach Bank deposit/Transfer slip with the Subscription Application Form and submit them to the Selling Agents listed in the Appendix.

### 2. Subscription Deposit:

- a. Deposit 100% of the subscription amount (Quantity x Offering Price) either in KHR or USD into the below accounts at ACLEDA Bank Plc.:

Account Name	:	ACLEDA Bank - Subscription
Account No. (KHR)	:	0001-03-571769-3-6
Swift Code	:	ACLBKHP

- b. Provide **Investor Name and Trading Account Number** to the bank to put as deposit/transfer memo.
- c. Put the deposit/transfer purpose as **"ACLEDA IPO"**
- d. All Subscription Deposit, inclusive of overseas transfer, shall arrive the Subscription account before 5pm (Cambodia time: UTC+07:00) on the last day of the Subscription.
- e. Oversea Inward Transfer Fee: 0.10%, minimum USD 10.00 or KHR 40,000.

## ● SUBSCRIPTION RESULT & REFUND

- Announcement Date and Media: **April 9<sup>th</sup>, 2020**
- Refund will be made after the announcement of Subscription result and in the same currency as deposited.

*\* The above timeline is subject to change depending on the approval process of the relevant regulators.*

*\*\* Depending on shareholders' decision based on the book building and subscription results.*

## TRADING ACCOUNT OPENING GUIDELINE

To participate in Book Building and Subscription, investor shall have investor ID number and trading account. Below is the guideline and required documents to apply for investor ID number and open trading account.

### INDIVIDUAL INVESTOR

#### Apply for an Investor ID

- A. Application Form A (1 copy)
- B. Photo (4x6) (1 copy)
- C. Copy of ID Card (for Cambodian) or Passport (for Foreigner) (1 copy)
- D. Application fee: USD 5.00

#### Open a Trading Account:

- A. Complete:
  1. Application Form for Trading Account Opening (1 copy)
  2. Client Agreement (2 copies)
  3. Additional Agreement (2 copies)
  4. KYC Form (1 copy)
  5. FATCA Self-Certification Form, Form W-8BEN or W-9 (1 copy)
  6. Supporting document for ITIN or SSN (1 copy)
  7. Power of Attorney to authorized representative, if any (1 copy)
  8. Registered information of Authorized Representative Form, if any (1 copy)
- B. Copy of ID Card (Cambodian) or Passport valid at least three months (Foreigner) of the
- C. applicant and the authorized representative (if any) and affix the signature to it. (1 copy)
- D. Confirmation on Bank Account Information with at least 300K investment amount (1 copy)
- E. Other (if necessary)

#### **NOTE:**

- If opening at the counter, Investor shall bring the original documents for verification.
- If off-site opening, the document “B” shall be certified by a Notary Public.

### INSTITUTIONAL INVESTOR

#### Apply for an Investor ID

- A. Application Form B (1 copy)
- B. Photo (4x6) of authorized representative (1 copy)
- C. Copy of ID Card (for Cambodian) or Passport (for Foreigner) of authorized representative (1 copy)
- D. Power of Attorney to authorized representative to sign on behalf of the company (1 copy)
- E. Copy of Certificate of Business Registration and/or Business License (1 copy)
- F. Copy of Memorandum and Article of Association of the company (1 copy)
- G. Copy of Value Added Tax Certificate, if applicable
- H. Application fee: **USD 12.50**

#### Open a Trading Account

- A. Complete:
  1. Application Form for Trading Account Opening (1 copy)
  2. Client Agreement (2 copies)

3. Additional Agreement (2 copies)
4. KYC Form (1 copy)
5. FATCA Self-Certification Form and Form W-8BEN-E or W-9 (1 copy)
6. Supporting document for EIN (1 copy)
7. Registered information of Authorized Representative Form (1 copy)
- B. Copy of ID Card (Cambodian) or Passport valid at least three months (Foreigner) of authorized representative and affix the signature to it. (1 copy)
- C. Minute of the Meeting of Board of Directors (1 copy)
- D. Power of Attorney (1 copy)
- E. Copy of Memorandum and Article of Association (1 copy)
- F. Copy of Business Registration Certificate (1 copy)
- G. Copy of Company Extraction (1 copy)
- H. Copy of Value Added Tax Certificate (if applicable) (1 copy)
- I. Copy of Business Patent Certificate (1 copy)
- J. Copy of Business License (if applicable) (1 copy)
- K. Copy of Financial Statements and Annual Report (if applicable) (1 copy)
- L. Bank Passbook/Confirmation on Bank Account Information (1 copy)
- M. Other (if necessary)

**NOTE:**

- If opening at the counter, Investor shall bring the original documents for verification.
- If off-site opening, the documents from “**B to J**” shall be certified by a Notary Public.

**YUANTA CONTACT PERSONS**

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